

LIZARD BUTTE LIBRARY
AGENDA

August 13th, 2020
Time: 4:00pm
Lizard Butte Library

Library Board Members:

Sue Adams ✓
Maurina Rowley ✓
Jamie Parkins ✓
Margaret Scott ✓
Liane Waddington ✓

Notice of Meeting Posted: 8/06/2020

Agenda Posted: 08/11/2020

Conducted by Jamie Parkins Called to order 4:00 p.m.

MINUTES: June 11th Board Mtg. Read ___ Amended ___ Approved by unanimous consent ___

LIBRARIAN'S REPORT: Read ___ Amended ___ Approved by unanimous consent ___

FINANCIAL REPORT: Read ___ Amended ___ Approved by unanimous consent ___

PAYMENT VOUCHERS: Read ___ Amended ___ Approved by unanimous consent ___

Checks signed by:

Maurina Rowley
Sue Adams

Unfinished Business:

1. JOHN BARENBURG – Game night.
2. MARGARET SCOTT – Resigning her board seat.

New Business:

1. BOARD CHAIR – Elect a Board Chair and Vice Chair.
2. GARDEN CLUB – Garden club would like to plant something in honor of Julia Burham.
3. BANK RECORDS – New board members to be added to accounts. Need to remove resigned board members.
4. BOARD MEETING – Discussing moving day and time of board meeting.
5. PURCHASING REQUESTS – Purchase new office chair and new chair mats. I'm asking for 230.00.
6. BUDGET – Discussing yearly budget.

Adjournment time

5:49 p.m.

LIZARD BUTTE LIBRARY DISTRICT
MINUTES OF THE BOARD OF TRUSTEE MEETING
Held August 13th, Marsing, Idaho

Jamie Parkins called the meeting to order at 4:00 p.m. Board members present were Sue Adams, Liane Waddington.

MINUTES of July 9th Board Mtg. were read and approved by unanimous consent.

LIBRARIAN'S REPORT was read and approved.

FINANCIAL REPORT was read and approved.

PAYMENT VOUCHER was read and approved to have all bills paid. Maurina Rowley and Sue Adams signed checks.

Notice of Meeting Posted: 7/02/2020

Agenda Posted 7/07/2020

Unfinished Business:

1. JOHN BARENBURG – John has decided to no longer hold game night.
2. MARGARET SCOTT – Liane Waddington made a motion to accept Margaret Scott's resignation. The motion was seconded by Sue Adams and passed with unanimous decision.

New Business:

1. BOAD CHAIR – Maurina Rowley made a motion to elect Jamie Parkins as board chair. The motion was seconded by Liane Waddington and passed with unanimous decision. Maurina Rowley made a motion to elect Sue Adams as vice chair. The motion was seconded by Liane Waddington and passed with unanimous decision.
2. GARDEN CLUB –The garden club will be planting a rose bush in honor of Julia Burham.
3. BANK RECORDS – Maurina Rowley made a motion to add Liane Waddington to all bank accounts. The motion was seconded by Sue Adams and passed with unanimous decision. Maurina Rowley made a motion to take off Margaret Scoot and Julia Burham off of all bank accounts. The motion was seconded by Liane Waddington and passed with unanimous decision.
4. BOARD MEETING – Liane Waddington made a motion to change board meeting to 4:30 p.m. on the second Wednesday of the month. The motion was seconded by Sue Adams and passed with unanimous decision.
5. PURCHASING REQUESTS – Maurina Rowley made a motion to purchase a new office chair and new chair mats, but not to exceed 250.00. The motion was seconded by Sue Adams and passed with unanimous decision.
6. BUDGET – Sue Adams made a motion to accept the Budget for 2020/2021. The motion was seconded by Maurina Rowley and passed with unanimous decision.

Adjournment Time 5:49 pm

Respectfully Submitted

Catriona Hardy

Secretary of the Board of Trustee