

LIZARD BUTTE LIBRARY
AGENDA

December 9th, 2020
Time: 4:30pm
Lizard Butte Library

Library Board Members:

Sue Adams ___
Maurina Rowley ___
Jamie Parkins ___
Liane Waddington ___
Deborah Bell ___

Notice of Meeting Posted: 12/02/2020
Agenda Posted: 12/07/2020

Conducted by Jamie Called to order 4:33

MINUTES: November 11th Board Mtg. Read Amended ___ Approved by unanimous consent
LIBRARIAN'S REPORT: Read Amended ___ Approved by unanimous consent
FINANCIAL REPORT: Read Amended ___ Approved by unanimous consent
PAYMENT VOUCHERS: Read ___ Amended ___ Approved by unanimous consent ___

Checks signed by: Liane Waddington
Sue Adams

Unfinished Business:

1. EXTERIOR/ INTERIOR LIGHTS – Discussing what account to use to pay for upgrading the lights.

New Business: Liane made motion to use general checking
Sue seconded

1. YOUTH SERVICES LIBRARIAN/ SATURDAY LIBRARIAN – Linda Ineck resigned her position.
2. SATURDAY LIBRARIAN - I hired a new Saturday Librarian Angeles Villa
3. BANK RECORDS – New Board member to be added to bank accounts.
Sue Adams made motion & Liane seconded
4. PURCHASING REQUEST – Purchase library book supplies. I'm asking for 170.00.

Liane made motion Sue seconded

Staple receipt to credit card

Adjournment time 5:07

LIZARD BUTTE LIBRARY DISTRICT
MINUTES OF THE BOARD OF TRUSTEE MEETING
Held November 11th, Marsing, Idaho

Jamie Parkins called the meeting to order at 4:33 p.m. Board members present were Deborah Bell, Sue Adams, Liane Waddington.

MINUTES of November 11th Board Mtg. was read and approved.

LIBRARIAN'S REPORT was read and approved.

FINANCIAL REPORT was read and approved.

PAYMENT VOUCHER was read and approved to have all bills paid. Liane Waddington and Sue Adams signed checks.

Notice of Meeting Posted: 12/02/2020

Agenda Posted 12/07/2020

Unfinished Business:

1. EXTERIOR/ INTERIOR LIGHTS - Liane Waddington made a motion to use the funds from General checking to pay for upgrading the lights. The motion was seconded by Sue Adams and passes with unanimous decision.

New Business:

1. YOUTH SERVICES/ SATURDAY LIBRARIAN – Linda Ineck resigned her position.
2. SATURDAY LIBRARIAN – Angeles Villa was hired as the new Saturday Librarian.
3. BANK RECORDS – Sue Adams made a motion to add Deborah Bell to all Bank accounts. The motion was seconded by Liane Waddington and passed with unanimous decision.
4. PURCHASING REQUESTS – Liane Waddington made a motion to approve the purchase of library book supplies. The motion was seconded by Sue Adams and it was passed with unanimous decision.

Adjournment Time 5:07 pm

Respectfully Submitted

Catriona Hardy

Secretary of the Board of Trustee