

LIZARD BUTTE LIBRARY
AGENDA

June 11, 2020
Time: 4:00pm
Lizard Butte Library

Library Board Members:

Sue Adams
Maurina Rowley _____
Jamie Parkins
Margaret Scott
Liane Waddington

Notice of Meeting Posted: 6/08/20
Agenda Posted:

Conducted by Jamie Parkins Called to order 3:57 p.m

MINUTES: June 11th Board Mtg. Read Amended _____ Approved by unanimous consent
LIBRARIAN'S REPORT: Read Amended _____ Approved by unanimous consent
FINANCIAL REPORT: Read Amended _____ Approved by unanimous consent
PAYMENT VOUCHERS: Read Amended _____ Approved by unanimous consent

Checks signed by: Sue Adams
Margaret Scott

Unfinished Business:

New Business:

1. GAME NIGHT – John Barenburg will be discussing game night and how it benefits the community
2. AUDREY LINDEMANN- Discussing her cleaning services.
3. SUMMER READING – Discussing how to provide this program during the Covid 19 guidelines.
4. PHASE 4- Discussing how to move forward in Phase 4 guidelines.
5. DIRECTOR EVALUATION- Discuss performance review to be done in July.
6. PURCHASING REQUESTS - Purchase summer reading prizes, I'm asking for 200.00. Upgrade Quick books.

Adjournment time 5:42 p.m

LIZARD BUTTE LIBRARY DISTRICT
MINUTES OF THE BOARD OF TRUSTEE MEETING
Held June 4th Marsing, Idaho

Amie Parkins called the meeting to order at 3:57 p.m. Board members present were Sue Adams, Liane Waddington and Margaret Scott.

MINUTES of May 7th Board Mtg. were read and approved by unanimous consent.

LIBRARIAN'S REPORT was read and approved.

FINANCIAL REPORT was read and approved.

PAYMENT VOUCHER was read and approved to have all bills paid. Sue Adams and Margaret Scott signed checks.

Notice of Meeting Posted: 6/04/2020

Agenda Posted 6/09/2020

Unfinished Business:

New Business:

1. GAME NIGHT –Liane Waddington made a motion to have John Barenburg to come back in the future to present a detailed action plan on game night. The motion was seconded by Sue Adams and passed with unanimous decision.
2. AUDREY LINDEMANN – Margret Scott made a motion to keep Audrey's cleaning service the same and to start paying her monthly. The motion was seconded by Liane Waddington and passed with unanimous decision.
3. SUMMER READING- Sue Adams made a motion to have a summer reading program for preschool to second grade. We will start prizes the first week in July. We are going to offer a story and craft on July 22nd and July 29th. We are continuing to offer 3rd grade and older weekly prizes starting the first week of July. The motion was seconded by Liane Waddington and passed with unanimous decision.
4. PHASE 4- Margret made a motion on new procedures to follow in Phase 4. Bathrooms will now be open and sprayed twice daily with Lysol to keep it sanitized. Computers will be able to be used for two hours a day. Chairs will be available to sit on at a 6ft distance. Ipad's will be available to use on July 1st. The motion was seconded by Sue Adams and passed with unanimous decision.
5. DIRECTORS EVALUATION- Sue Adams made a motion to do the Director evaluation on the July 9th board meeting. The motion was seconded Lianne Waddington and it passed with unanimous decision.
6. PURCHASING REQUESTS- Margret Scott made a motion to purchase summer reading prizes. The motion was seconded by Liane Waddington and it passed with unanimous decision. Margret Scott made a motion to upgrade quick books, was approved to upgrade using funds from plant operations. The motion was seconded by Sue Adams and it passed with unanimous decision.

Adjournment Time 5:42 pm

Respectfully Submitted

Catriona Hardy

Secretary of the Board of Trustee